

**ATTENTION**

The following documents appearing in FBI files have been reviewed under the provisions of The Freedom of Information Act (FOIA) (Title 5, United States Code, Section 552); Privacy Act of 1974 (PA) (Title 5, United States Code, Section 552a); and/or Litigation.

☒ FOIA/PA☐ Litigation☐ Executive Order Applied

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Subject: \_\_\_\_\_

Computer or Case Identification Number: \_\_\_\_\_

Title of Case: \_\_\_\_\_ Section \_\_\_\_\_

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Release Location: \*File \_\_\_\_\_ Section \_\_\_\_\_

This file section has been scanned into the FOIPA Document Processing System (FDPS) prior to National Security Classification review. Please see the documents located in the FDPS for current classification action, if warranted. Direct inquiries about the FDPS to RIDS Service Request Unit,  

File Number: 66-44-19273 Section 1Serial(s) Reviewed: all

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**THIS FORM IS TO BE MAINTAINED AS THE TOP SERIAL OF THE FILE, BUT NOT SERIALIZED.**

**SCANNED BY DocLab (RMD)**DATE: 5-16-06**ATTENTION**LAST SERIAL: 1273**DO NOT REMOVE FROM FILE**

# Memorandum



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Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

To : Mr. Colwell

Date 4/5/82

From : Assistant Director  
Records Management Division

Subject: FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

FBI OPM NARS TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM

Re R. P. Finzel memorandum to Mr. Colwell dated 11/2/81 captioned "Testimony Before the Senate Subcommittee on Security and Terrorism on 10/5/81 Concerning Personnel Investigative Records of the Office of Personnel Management (OPM)." (Copy attached for reference.)

PURPOSE: To advise details of a request from the Director, Office of Personnel Management (OPM) that the FBI participate in an OPM/National Archives and Records Service (NARS) task group.

RECOMMENDATION: For information.

APPROVED: *[Signature]*

Director *[Signature]*

Exec. AD-Adm. *[Signature]*

Exec. AD-Inv. \_\_\_\_\_

Exec. AD-LES \_\_\_\_\_

Adm. Servs. \_\_\_\_\_

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Off. of Cong. & Public Affs. \_\_\_\_\_

Rec. Mgnt. *[Signature]*

Tech. Servs. \_\_\_\_\_

Training \_\_\_\_\_

DETAILS: Referenced memorandum reported details of FBI, OPM and NARS testimony before the Subcommittee on Security and Terrorism of the Senate Judiciary Committee. The Subcommittee on Security and Terrorism was interested in ascertaining whether information appearing in OPM investigative files related to loyalty investigations, which were authorized by NARS for destruction, was duplicated in FBI files.

## Enclosure

- 1 - Mr. Colwell
- 1 - Mr. Mintz
- 1 - Mr. Monroe
- 1 - Mr. O'Malley
- 2 - Mr. Young (Attn: *[Redacted]*)

- 1 - AD, RMD
- 1 - Mr. Scherrer
- 1 - Mr. Dudney

BWS:evp (10)

ENCLOSURE

68 APR 19 1982

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FBI/DOJ

Memorandum AD, RMD, to Mr. Colwell  
RE: FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

By letter dated 3/19/82, Dr. Donald J. Devine, Director of OPM, requested that the FBI participate in an OPM/NARS task group with the purpose of verifying that information relating to loyalty investigations contained in a sampling of OPM investigative files for which destruction has been authorized by NARS is duplicated in FBI files. FBI participation in the task group will be limited to this verification. A random sampling of 1,000 OPM investigative files has been selected. Cost data for FBI participation will be accumulated.

By letter dated 4/7/82, the Director informed Dr. Devine of the FBI's participation in the OPM/NARS task group. By letter dated 4/5/82 from the Assistant Director, Records Management Division to the Assistant Attorney General for Administration, the latter was informed of the FBI's assistance to the OPM/NARS task group.

A separate 66 file has been opened under the above caption to facilitate administrative control.

Mr. Colwell

11/2/81

R.P. Finzel

TESTIMONY BEFORE THE SENATE SUBCOMMITTEE  
ON SECURITY AND TERRORISM ON 10/5/81 CONCERNING  
PERSONNEL INVESTIGATIVE RECORDS OF THE OFFICE  
OF PERSONNEL MANAGEMENT (OPM)

Re: Memorandum R.S. Young to Mr. Finzel dated  
9/18/81, captioned "Pending Hearing on FBI's Record Destruction  
and Retention Plan."

PURPOSE:

To record OPM, National Archives and FBI testimony  
before the Subcommittee on Security and Terrorism of the Senate  
Judiciary Committee.

SYNOPSIS:

On 10/5/81 the Subcommittee on Security and Terrorism  
of the Senate Judiciary Committee held a brief hearing on the  
National Archives' proposal to destroy approximately 2,000,000  
files containing OPM/Civil Service personnel investigations  
conducted from 1928-1959. The Committee seeks to determine  
whether the records had historic or future internal security  
value. Witnesses from Archives, OPM and the FBI testified.  
Future contact and/or questions from the Committee can be  
anticipated.

RECOMMENDATION:

None. For information.

RPF:tdp (9)

- 1 - Mr. Colwell
- 1 - Mr. Mintz
- 1 - Mr. Monroe
- 1 - Mr. O'Malley
- 2 - Mr. Young

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- 1 - Mr. Finzel
- ① - Mr. Scherrer

CONTINUED - OVER

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66-19273-1  
ENCLOSURE

Memorandum R.P. Finzel to Mr. Colwell  
RE: TESTIMONY BEFORE THE SENATE SUBCOMMITTEE  
ON SECURITY AND TERRORISM ON 10/5/81 CONCERNING  
PERSONNEL INVESTIGATIVE RECORDS OF THE OFFICE  
OF PERSONNEL MANAGEMENT (OPM)

DETAILS:

On 9/17/81 Joel Lisker, Counsel, Subcommittee on Security and Terrorism, U. S. Senate Judiciary Committee, requested FBI, OPM and the National Archives representatives to testify on 10/5/81 regarding Government plans to destroy or maintain certain existing OPM Government personnel records. The Committee's interest is in files that might include allegations and investigations of "subversive" activities or failure to comply with former loyalty oath requirements. The Committee wishes to determine whether or not these records, categorized as internal security files, have either historical value or intrinsic value in terms of current or future internal security efforts.

Dr. Robert M. Warner, Archivist of the U. S., presented testimony on the disposition of the former Civil Service Commission personnel security investigative files indicating his Service's interest in the disposal of approximately 20,000 cubic feet of files covering the years 1928-1959, and presently stored at the National Records Center in Suitland, Maryland. Disposal of these records had been suspended in 1978 at the request of the Senate Judiciary Committee. Dr. Warner advised the records possessed insufficient historical value to warrant their permanent retention by the Archives and disposal would permit the transfer of other agency records, now stored at much higher cost, to the National Records Center.

The files contain investigative information regarding an individual's character, conduct, and behavior in the community where he or she lived, and were compiled in order to permit the determination of suitability and fitness for employment with the Federal Government, the Government of the District of Columbia, or international organizations. Investigations also covered access and security clearances, evaluations of qualifications, loyalty to the United States, and evaluations of qualifications and suitability for performance of contractual services for the Federal Government.

In preparation for this hearing, members of the Archives staff reexamined portions of these files, looking specifically for cases involving loyalty or other significant matters. The vast majority of the cases they examined, however, documented routine investigations of various persons seeking employment

Memorandum R.P. Finzel to Mr. Colwell  
RE: TESTIMONY BEFORE THE SENATE SUBCOMMITTEE  
ON SECURITY AND TERRORISM ON 10/5/81 CONCERNING  
PERSONNEL INVESTIGATIVE RECORDS OF THE OFFICE  
OF PERSONNEL MANAGEMENT (OPM)

or employed by the Federal Government between 1928 and 1959, to determine suitability for Federal employment or violations of Civil Service laws or rules and regulations. The data in these files consisted primarily of basic "common knowledge" information about these individuals, such as name, address, and date of birth.

Two factors bear on the original appraisal - that (1) the personnel security program was adequately documented in the Commission's administrative records and (2) a more compact collection of comparable case files documenting the more substantive investigations was maintained by the FBI. Additionally:

(a) the records are arranged in a manner that does not permit easy identification or segregation of case files with potential research value;

(b) screening the entire collection for the significant case files would impose an intolerable burden on the OPM and NARS (especially in these times of fiscal restraint), and

(c) access to the files would be restricted for 75 years under NARS General Restrictions which are based on the Freedom of Information Act (as amended) and the Privacy Act.

In light of these circumstances, Dr. Warner believed that the files, as a group, do not warrant permanent retention.

The second witness, Joseph Knazik, Chief of the Investigations Evaluations Branch of OPM, agreed with the recommendation and testimony of Dr. Warner and added that the material consisted of no organizational files but of individual personnel files and that since 1939 all information OPM developed indicating a possible question of loyalty has been referred to the FBI.

Following the aforementioned testimony, Assistant Director Robert P. Finzel, RMD, was asked how many of the 2 million OPM files had, in fact, been referred to the FBI. He replied that he had no way of knowing and could not attest to the accuracy of Mr. Knazik's statement, although he had no reason to doubt its veracity. In response to further questions he indicated that any information referred to the FBI by OPM would be present in FBIHQ's 6 1/2 million file holdings as no destruction program had yet been approved or implemented.

Memorandum R.P. Finzel to Mr. Colwell  
RE: TESTIMONY BEFORE THE SENATE SUBCOMMITTEE  
ON SECURITY AND TERRORISM ON 10/5/81 CONCERNING  
PERSONNEL INVESTIGATIVE RECORDS OF THE OFFICE  
OF PERSONNEL MANAGEMENT (OPM)

Mr. Finzel was then asked if the FBI were requested to participate in a scientific sampling of the files now stored at Suitland, would the Bureau be receptive. He replied that the General Accounting Office or Archives might be more suited to properly conduct a sampling and was unaware of any past use of the FBI's resources in this manner.

The last witness, Mr. Francis J. McManara of the Hale Foundation, stressed the value of retaining loyalty-security investigative records.

Mr. Lisker, Counsel, thanked all participants and indicated that he would be contacting the agencies on this issue in the future.

April 7, 1982

Dr. Donald J. Devine  
Director

FEDERAL GOVERNMENT

Office of Personnel Management  
1900 E Street, N.W.  
Washington, D. C. 20415

Dear Dr. Devine:

*OFBI OPM NARS TASK GROUP TO EXAMINE PERSONNEL*  
Reference is made to your letter dated March 19, 1982, in which you requested that the FBI participate with the Office of Personnel Management and the National Archives and Records Service in a task group to examine certain Office of Personnel Management files which are being considered for destruction.

I have instructed the Records Management Division to assist the task group. Per your request, Special Agent Robert W. Scherrer, Section Chief, Records Systems Section, Records Management Division, will contact Assistant Director for Personnel Investigations Peter Garcia to discuss arrangements. The Assistant Attorney General for Administration has been advised of the FBI's participation in the task group.

Please do not hesitate to call upon me for any additional assistance in this matter.

Sincerely yours,

William H. Webster

William H. Webster  
Director

NOTE: In response to Dr. Devine's letter, which was received by the Director's office on 3/30/82. By memorandum AD, RMD, to the Assistant Attorney General for Administration dated 4/5/82, the Department was advised of the FBI's participation in the OPM/NARS task group. See Assistant Director, Records Management Division memorandum to Mr. Colwell dated 4/5/82, captioned "FBI, Office of Personnel Management (OPM), National Archives and Records Service (NARS) Task Group to Examine Personnel Investigative Records of OPM; Senate Subcommittee on Security and Terrorism," for additional background.

- 1 - Mr. Colwell  
1 - Mr. Mintz  
1 - Mr. Revell  
1 - Mr. Young (Attn: Mr. McNally)

- Exec AD Inv. \_\_\_\_\_  
Exec AD Adm. \_\_\_\_\_  
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Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

RWS:evm (12)

APPROVED

Director

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Exec AD LES

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10 APR 13 1982

MAIL ROOM ☐



# Memorandum



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Telephone Rm. \_\_\_\_\_  
Director's Sec'y. \_\_\_\_\_

To : Assistant Director *S/RW*  
Records Management Division

Date 4/12/82

From : R. W. Scherrer *RW*

Subject : FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

## PURPOSE:

To detail FBI participation in captioned task group.

## RECOMMENDATION:

For information.

APPROVED:	Adm. Servs. _____	Laboratory _____
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Director _____		Off. of Cong. & Public Affs. _____
Exec AD _____	Ident. _____	Rec. Mgnt. <i>B/RW</i>
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## DETAILS:

Assistant Director, Records Management Division, memorandum to Mr. Colwell dated 4/5/82, under the above caption, provided details of limited FBI participation in the above-captioned task group.

On 4/5/82, a meeting was held at FBIHQ, which was attended by [redacted] and [redacted] of NARS. [redacted] represented OPM. I represented the Records Management Division (RMD). It was agreed that an appropriate statistical form should be designed for the use of the task group to gather information from old Civil Service Commission (CSC) files stored at the Washington National Records Center (WNRC) at Suitland, Maryland, which would be used to review corresponding FBIHQ files. It was

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- 1 - Mr. Colwell
- 1 - Mr. Mintz
- 1 - Mr. Monroe (Attn: [redacted])
- 1 - Mr. Young (Attn: [redacted])
- 1 - AD, RMD
- 1 - Mr. Scherrer
- 1 - Mr. Dudley
- 1 - Ms. Glock

RWS:evm (8)

*RW* 59 APR 29 1982

66-19273-3

10 APR 13 1982

*4/RW*

Memorandum R. W. Scherrer to AD, RMD  
RE: FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

resolved that representatives of NARS, OPM and the FBI would meet at the WNRC in Suitland on 4/7/82, to review a limited number of old CSC files and develop an appropriate statistical form. The total old CSC file population stored at the WNRC, which will be included in the task group's review, is limited to "fat files" stored in 935 boxes. While no exact figure of investigative files could be established, it is estimated that approximately 900 files will be involved. It was noted that the files under consideration are set up in alphabetical order and run through 1959.

On 4/7/82, [redacted] Archives Specialist, Records Management Division, reported to the WNRC and participated in a limited review of old CSC files stored at that facility. [redacted] from OPM; [redacted] of NARS also participated. A proposed statistical form was devised by the FBI, OPM and NARS representatives. NARS representatives advised that a reappraisal of the old CSC files would be conducted by NARS. The NARS reappraisal will employ a statistical survey similar to that utilized by NARS in appraising FBI records. It was resolved that a meeting would be held at FBIHQ on 4/12/82 to finalize the format of the statistical form and formalize plans for future action by the task group.

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A meeting was held on 4/12/82 at FBIHQ, which was attended by [redacted] of NARS and [redacted] of OPM. [redacted] and I represented RMD. Final modifications to the statistical form were made and it was agreed that Senator Denton's staff would be consulted in order to make them aware of the plans of the task group. It was agreed that a tentative meeting with Senator Denton's staff would be scheduled for 4/19/82, prior to the task group commencing the actual review of old CSC and FBIHQ files. After consultation with Senator Denton's staff, a meeting was scheduled at FBIHQ on 4/19/82, at 9:00 a.m., which will be attended by members of the FBI/OPM/NARS task group with [redacted] representing Senator Denton's staff. A representative of the Office of Congressional and Public Affairs has also been invited to attend.



United States  
**Office of  
Personnel Management**

Washington, D.C. 20415

In Reply Refer To:

Your

MAR 19 1982

Honorable William H. Webster  
Director  
Federal Bureau of Investigation  
U.S. Department of Justice  
Washington, D.C. 20535

FEDERAL GOVERNMENT

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Director's Sec'y	_____

FBI/DOJ

*FBI OPM/WARS TASK GROUP TO EXAMINE PERSONNEL*

Dear Judge Webster:

Enclosed is a copy of a letter that I have sent to Senator Denton regarding OPM's personnel security investigative files kept at the Washington National Records Center.

My staff has been in contact with Bob Scherrer regarding this project, and I am asking for your participation in a task group to conduct the joint review referred to in my letter. Please contact Peter Garcia, Assistant Director for Personnel Investigations to discuss the arrangements for this review. He can be reached at 632-6181.

Thank you for your assistance.

Sincerely,

Donald J. Devine  
Director

2-ENCLOSURE

Enclosure

10 APR 15 1982

LETTER TO DA. DEVINE  
FROM JUDGE WEBSTER  
4/13/82. RWS/cum.  
MEMO AD/AMD TO  
ASST. AT FOR ADMINISTRATION  
4/15/82. RWS/cum.  
MEMO AD/AMD TO  
DR. COLWELL 4/15/82  
RWS/cum

file 66-19273



United States  
**Office of  
Personnel Management**

Washington, D.C. 20415

In Reply Refer To

Your Reference

Honorable Jeremiah Denton  
Chairman, Subcommittee  
on Security and Terrorism  
Committee on the Judiciary  
United States Senate  
Washington, D.C. 20510

MAR 19 1982

Dear Senator Denton:

In a hearing that was held before the Senate Subcommittee on Security and Terrorism concerning Government Files: Retention or Destruction?, Mr. Joseph Knazik, Chief of the Investigations Evaluation Division, was asked OPM's position on the disposal or retention of approximately two million personnel security investigative files. These files occupy 20,000 cubic feet at the Washington National Records Center. The Archivist of the United States has requested immediate disposal.

These files, concerning investigations conducted between 1928 and 1959, were originally scheduled for disposal after 30 years under the provisions of a previous disposal schedule. This was later reduced to 20 years and subsequently to 15 years.

I believe these files must be safeguarded, pending a joint review by the Senate Subcommittee, the National Archives and Records Service, the Federal Bureau of Investigation, and OPM as to whether or not they contain information critical to national security.

In order to determine OPM's position on the disposition of these files, a number of questions need to be examined and answered. We had considered a random sample of all files. We concluded, however, that the information so generated would not give us enough evidence to be responsive to your concern about whether these files need to be retained. A sample of all files would yield so few security cases, that generalizations to retain or not retain would be meaningless.

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ENCLOSURE

Honorable Jeremiah Denton

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We have decided to focus our study so that a decision can be made once the evidence is in. The "oversized" files contain a very high level of loyalty cases. Therefore, OPH's Office of Personnel Investigations, will make a statistical survey of 1,000 cases from those stored in the "oversized" file area. The task force will inventory the security cases there and then determine whether this material is duplicative of that maintained by the Federal Bureau of Investigation. If all, or a very high percentage of the security cases we inventory also are held by the FBI, I would see little need to retain the files. If there are a significant number of cases not kept by the FBI, we will need to investigate further, and seriously consider retaining some or all of those files.

I expect a report on this study by May 17, 1982. I will plan to discuss the results with you soon thereafter.

Sincerely,

Donald J. Devine  
Director



United States  
**Office of  
Personnel Management**

Washington, D.C. 20415

In Reply Refer To:

Your Reference:

Dr. Robert M. Warner  
Archivist of the United States  
National Archives & Records Service (N)  
General Services Administration  
Washington, D.C. 20408

MAR 19 1982

Dear Dr. Warner:

Enclosed is a copy of a letter that I have sent to Senator Denton regarding OPM's personnel security investigative files kept at the Washington National Records Center.

My staff has been in contact with  regarding this project, and since the files are maintained by the National Archives and Records Service, I am requesting that you designate someone from your staff to participate in a joint review with representatives of OPM. Please contact Peter Garcia, Assistant Director for Personnel Investigations to discuss the arrangements for this review. He can be reached at 632-6181.

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Thank you for your assistance.

Sincerely,

Donald J. Devine  
Director

Enclosure

66-19273-4

ENCLOSURE

Kevin D. Rooney  
Assistant Attorney General for Administration

April 5, 1982

Assistant Director  
Records Management Division

DISPOSITION OF  
OFFICE OF PERSONNEL MANAGEMENT  
PERSONNEL INVESTIGATIVE RECORDS

FEDERAL GOVERNMENT

Attached are copies of self-explanatory letters, dated March 19, 1982, to Director Webster; Senator Jeremiah Denton; and Dr. Robert M. Warner, the Archivist of the United States, from Dr. Donald J. Devine, Director of the Office of Personnel Management (OPM). In his letter to Director Webster, Dr. Devine requested the participation of the FBI in an OPM/National Archives and Records Service (NARS) task group. The purpose of the OPM/NARS task group is detailed in Dr. Devine's letter to Senator Denton.

For your information, the FBI Records Management Division will assist the OPM/NARS task group. FBI participation will be limited to verifying that information contained in selected OPM loyalty files under consideration for destruction is contained in FBI Headquarters files.

Enclosures (3)

1 - Office of Legislative Affairs - Enclosures (3)

1 - Justice Management Division - Enclosures (3)

Attention: [redacted]

Room 1004-A Todd Building

NOTE: The Assistant Attorney General for Administration is being advised of limited FBI participation in an OPM/NARS task group. See letter from Dr. Donald J. Devine, Director of OPM, to the Director dated 3/19/82, and Assistant Director, Records Management Division memorandum to Mr. Colwell, dated 4/5/82, captioned "FBI, Office of Personnel Management (OPM), National Archives and Records Service (NARS) Task Group to Examine Personnel Investigative Records of OPM; Senate Subcommittee on Security and Terrorism," for additional information.

- 1 - Mr. Colwell
- 1 - Mr. Young (Attn: [redacted])
- 1 - Mr. Revell
- 1 - Mr. Mintz
- 1 - AD, RMD

APPROVED:

Adm. Servs. \_\_\_\_\_ Laboratory \_\_\_\_\_  
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Off. of Cong. & Public Affs. \_\_\_\_\_  
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- Exec AD Adm. \_\_\_\_\_
- Exec AD LES \_\_\_\_\_
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- Adm. Servs. \_\_\_\_\_
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MAIL ROOM ☒

RECEIVED-RECORDS

66-19273

10 APR 15 1982

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April 22, 1982

FEDERAL GOVERNMENT

[Redacted]  
National Archives and Records Service  
Washington, D. C. 20408

Dear [Redacted]

This is to certify that the following Federal Bureau of Investigation employees hold Top Secret security clearances:

Name	Date of Birth	SSAN
[Redacted]		

The above-listed Federal Bureau of Investigation employees will be working with the Office of Personnel Management/National Archives and Records Service Task Group at the Washington National Records Center in Suitland, Maryland.

Sincerely,

[Redacted] 66-19273-6  
Program Manager  
Federal Bureau of Investigation

66-19273

- 1 - AD, RMD
- 1 - Mr. Dean
- 1 - Mr. Scherrer
- 1 - Mr. Dudney
- 1 - [Redacted]

RWS:evm  
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APPROVED:

Director

Exec. AD-Inv.

Exec. AD-LES

Adm. Servs.

Crim. Inv.

Ident.

Inspection

Intell.

Laboratory

Legal Coun.

Off. of Cong. & Public Affs.

Rec. Mgnt.

Tech. Servs.

Training

16 MAY 6 1982

Exec AD Inv. \_\_\_\_\_  
Exec AD-Adm. \_\_\_\_\_  
Exec AD LES \_\_\_\_\_  
Asst. Dir.: \_\_\_\_\_  
Adm. Servs. \_\_\_\_\_  
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Training \_\_\_\_\_  
Public Affs. Off. \_\_\_\_\_  
Telephone Rm. \_\_\_\_\_  
Director's Sec'y \_\_\_\_\_

MAIL ROOM

Original  
Carried to NARS  
4/23/82

NOTED  
FBI



# Memorandum



Exec AD Adm. \_\_\_\_\_  
 Exec AD Inv. \_\_\_\_\_  
 Exec AD LES \_\_\_\_\_  
 Asst. Dir.: \_\_\_\_\_  
 Adm. Servs. \_\_\_\_\_  
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 Off. of Cong. & Public Affs. \_\_\_\_\_  
 Telephone Rm. \_\_\_\_\_  
 Director's Sec'y \_\_\_\_\_

To : Mr. Monroe *cm/Rux*

Date 6/3/82

From : R. W. Scherrer *Rux*

Subject : FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

**PURPOSE:** The purpose of this memorandum is to report that data sheets related to captioned examination have been completed and returned to NARS personnel.

**RECOMMENDATION:** None. ~~For information.~~

APPROVED:

Director \_\_\_\_\_

Exec. AD-Adm. \_\_\_\_\_

Exec. AD-Inv. \_\_\_\_\_

Exec. AD-LES \_\_\_\_\_

Adm. Servs. \_\_\_\_\_

Crim. Inv. \_\_\_\_\_

Ident. \_\_\_\_\_

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Legal Coun. \_\_\_\_\_

Off. of Cong. & Public Affs. \_\_\_\_\_

Rec. Mgnt. *cm/Rux*

Tech. Servs. \_\_\_\_\_

Training \_\_\_\_\_

**DETAILS:** My memorandum to Assistant Director, Records Management Division, dated 4/12/82, detailed FBI participation in captioned project and noted that on 4/12/82, representatives from OPM, NARS, and the FBI completed modifications to the data sheets to be used for the comparison of old Civil Service Commission (CSC) files stored in the Washington National Records Center, Suitland, Maryland, with similar records maintained by the FBI. On 4/23/82 and 5/10-17/82, FBI support personnel assisted representatives from NARS and OPM in completing 1,371 data sheets at the records center. The data sheets were subsequently forwarded to FBIHQ for a searching and file review process to note the existence of FBI reports, CSC reports or correspondence, loyalty board transcripts and the date of the last relevant communication in file. Personnel assigned to the Name Searching and File Review subunits completed this phase of the project.

On 6/3/82, the completed data sheets were returned to NARS for their final analysis. Costs computed for the project totaled \$4,262.16.

66-19273

- 1 - Mr. Monroe
- 1 - Mr. Scherrer
- 1 - Mr. Donaldson
- 1 - Mr. Dudney
- 1 -

CMG:evm (6)

b6  
b7C

JUN 4 1982

FBI/DOJ

# Memorandum



Exec AD Adm. \_\_\_\_\_  
 Exec AD Inv. \_\_\_\_\_  
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 Asst. Dir.:  
 Adm. Servs. \_\_\_\_\_  
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 Training \_\_\_\_\_  
 Off. of Cong. & Public Affs. \_\_\_\_\_  
 Telephone Rm. \_\_\_\_\_  
 Director's Sec'y \_\_\_\_\_

To : Mr. Monroe *CM*

Date 11/1/82

From : R. W. Scherrer *RWS*

Subject: *0* FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

## PURPOSE:

The purpose of this memorandum is to provide a copy of OPM letter to Senator Denton, Chairman of captioned Subcommittee, for record purposes.

## RECOMMENDATION:

None. For information.

### APPROVED:

*RWS*

Director \_\_\_\_\_  
 Exec AD-Adm. \_\_\_\_\_  
 Exec AD-Inv. \_\_\_\_\_  
 Exec AD-LES \_\_\_\_\_

Adm. Servs. \_\_\_\_\_  
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 Tech. Servs. \_\_\_\_\_  
 Training \_\_\_\_\_

## DETAILS:

My memoranda, dated 4/12/82 and 6/3/82, captioned as above, provided details concerning a review of old Civil Service Commission (CSC) files stored in the Washington National Records Center facility in Suitland, MD, by representatives of OPM, NARS, and the FBI. Through the employment of a data sheet developed by the agency representatives, 1,360 CSC files were reviewed and data elements were compared through the review of the corresponding FBI files. The project was completed on 6/3/82 and all data sheets were returned to NARS for analysis. During a subsequent meeting of agency representatives at FBIHQ on 6/15/82, NARS concluded that the voluminous or "oversized" files were permanent and should be retained.

*Tom*  
 ENCLOSURE

Enclosure  
 66-19273

- 1 - Mr. Monroe (Admin.)
- 1 - Mr. Scherrer
- 1 - Mr. Dudney
- 1 -

CMG:ve (5)

b6  
 b7C

NOV 9 1982

66-19273-8

12-29-  
 16 NOV 9 1982

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12-99828

*Fakes*

Memorandum R. W. Scherrer to Mr. Monroe  
RE: FBI, OFFICE OF PERSONNEL MANAGEMENT (OPM),  
NATIONAL ARCHIVES AND RECORDS SERVICE (NARS)  
TASK GROUP TO EXAMINE PERSONNEL  
INVESTIGATIVE RECORDS OF OPM;  
SENATE SUBCOMMITTEE ON SECURITY AND TERRORISM

On 10/26/82, [ ] OPM, provided me with a b6  
copy of a letter, dated 10/25/82, directed to Senator b7C  
Jeremiah Denton, Chairman, Subcommittee on Security and  
Terrorism, from Donald J. Devine, Director, OPM, which offered  
alternatives on the disposition of the CSC files. A copy  
of the letter is attached.



United States  
**Office of  
Personnel Management**

Washington, D.C. 20415

In Reply Refer To:

Your Reference:

Honorable Jeremiah Denton  
Chairman, Subcommittee on  
Security and Terrorism  
Committee on the Judiciary  
United States Senate  
Washington, D.C. 20510

OCT 25 1982

Dear Senator Denton:

This is in reference to my letter to you of March 19, 1982. I had advised you that the Office of Personnel Management (OPM) would form a task force to make a statistical survey of those files of investigative reports belonging to the OPM and stored at the Federal Records Center, Suitland, Maryland. Our original plan was to sample 1,000 of the "oversized" files, based on the knowledge that these are the files that contain a high percentage of "loyalty" cases. The task force was composed of representatives of OPM's Office of Personnel Investigations (OPI), the Federal Bureau of Investigation (FBI) and the National Archives and Records Service (NARS).

Actually, the task force looked at all of the oversized files. There were 1,362 files assigned to this category, and 247 were charged out and are no longer included in the category. It was determined that of the remainder, 970 were loyalty investigations, 121 were nonloyalty investigations, and 24 files were postmaster investigations. Of the 970 loyalty investigations, 963 cases had been referred by the CSC to the FBI for a loyalty or security investigation.

All 1,362 names from the oversized files were searched through the indexes of the FBI. It was found that 1,239 were subjects of FBI investigations, and 1,183 of those files contained reports of investigation conducted by the Civil Service Commission (CSC) predecessor agency to the OPM.

Since the procedure used by the CSC in the referral of cases to the FBI for loyalty investigations called for furnishing all of the CSC reports of investigation, it is reasonable to conclude that the FBI files contain all CSC reports completed up to the time of referral.

What would not be included in the FBI files, would be information received by the CSC after completion of the FBI investigation. Since many of those older cases ultimately terminated with a security or loyalty hearing board, the missing information would mostly be transcripts of those hearings.

66-19273-8  
ENCLOSURE

Honorable Jeremiah Denton

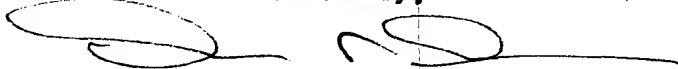
2

Since these files are the most sensitive and they show that the FBI received all of the relevant information in over 99 percent of the cases, I believe it is safe to conclude that a similar situation exists in the other files. I now see two possible alternatives: destroy all of these files since the FBI should be assumed to have the information, or destroy all but the "oversized" files. The latter take relatively little space and could be retained indefinitely.

There is no question that the 20,000 cubic feet of files, and the other files which are outside of our 15 year retention period, costs the Government a good deal of money. There is the question of whether the retention of some or all of the files is worth the cost.

I would like to meet with you, and whatever members of your staff you believe appropriate, to discuss the final disposition of these files.

Sincerely,



Donald J. Devine  
Director

FEDERAL BUREAU OF INVESTIGATION  
FOIPA  
DELETED PAGE INFORMATION SHEET

No Duplication Fees are charged for Deleted Page Information Sheet(s).

Total Deleted Page(s) ~ 5

Page 18 ~ b2, b5, b6, b7C

Page 23 ~ b2, b6, b7C, b7D, b7E

Page 24 ~ b2, b6, b7C, b7D, b7E

Page 25 ~ b2, b6, b7C, b7D, b7E

Page 26 ~ b2, b6, b7C, b7D, b7E